

## Cabinet

**Tuesday, 5 March 2024 at 5.15 pm**  
**Phoenix Chamber, Phoenix House, Tiverton**

**Next ordinary meeting**  
**Tuesday, 2 April 2024 at 5.15 pm**

**Please Note:** This meeting will take place in person ONLY at Phoenix House due to installation of the new Audio Visual equipment system in the meeting rooms.

## Membership

Cllr L Taylor	Leader of the Council
Cllr S J Clist	Deputy Leader & Cabinet Member for Housing & Property Services
Cllr J Lock	Deputy Leader & Cabinet Member for Working Environment
Cllr N Bradshaw	Cabinet Member for Climate Change
Cllr J Buczkowski	Cabinet Member for Finance
Cllr S Keable	Cabinet Member for Planning and Economic Regeneration
Cllr J Wright	Cabinet Member for Environment & Services
Cllr D Wulff	Cabinet Member for Community & Leisure

## **A G E N D A**

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

1. **Apologies**  
To receive any apologies for absence.
2. **Public Question Time**  
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
3. **Declarations of Interest under the Code of Conduct**  
To record any interests on agenda matters.
4. **Minutes of the Previous Meeting** (*Pages 5 - 26*)  
To consider whether to approve the minutes as a correct record of the meeting held on 6 February 2024.
5. **Customer Care Policy** (*Pages 27 - 50*)  
To receive a report from the Corporate Manager for Business Transformation & Customer Engagement on Customer Care Policy.
6. **Environment Educational Enforcement Policy** (*Pages 51 - 116*)  
To receive a report from the Environment and Enforcement Manager on Environment and Education Policy Review.
7. **Access to Information - Exclusion of the Press and Public**  
Discussion with regard to the next items, may require the Cabinet to pass the following resolution to exclude the press and public having reflected on Article 12 12.02(d) (a presumption in favour of openness) of the Constitution. This decision may be required because consideration of this matter in public may disclose information falling within one of the descriptions of exempt information in Schedule 12A to the Local Government Act 1972. The Cabinet would need to decide whether, in all the circumstances of the case, the public interest in maintaining the exemption, outweighs the public interest in disclosing the information.  
  
Recommended that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the next item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 respectively of Part 1 of Schedule 12A of the Act, namely information relating to the financial or business affairs of any particular person (including the authority holding that information).
8. **3 Rivers Development Ltd - soft closure progress update** (*Pages 117 - 124*)  
To receive a report from the Deputy Chief Executive (S151 Officer)

providing a progress update on the timetable and further actions required to enable the soft closure of 3 Rivers Development Ltd.

9. **Notification of Key Decisions** (*Pages 125 - 134*)  
To note the contents of the Forward Plan.

**Stephen Walford**  
Chief Executive  
Monday, 26 February 2024

## **Meeting Information**

From 7 May 2021, the law requires all councils to hold formal meetings in person. The Council will enable all people to continue to participate in meetings via Teams.

If you want to ask a question or speak, email your full name to [Committee@middevon.gov.uk](mailto:Committee@middevon.gov.uk) by no later than 4pm on the day before the meeting. This will ensure that your name is on the list to speak and will help us ensure that you are not missed. Notification in this way will ensure the meeting runs as smoothly as possible.

Residents, electors or business rate payers of the District may make a statement or shall be entitled to ask questions at a meeting which concerns the Council's powers / duties or which otherwise affects the District. If your question does not relate to an agenda item, the question must be submitted to the Democratic Services Manager two working days before the meeting to give time for a response to be prepared.

Please note that a reasonable amount of hardcopies at the meeting will be available, however this is a limited number. If you are attending the meeting and would like a hardcopy of the agenda we encourage that you notify Democratic Services in advance of the meeting to ensure that a hardcopy is available. Otherwise, copies of the agenda can be found on our website.

If you would like a copy of the Agenda in another format (for example in large print) please contact Laura Woon on: [lwoon@middevon.gov.uk](mailto:lwoon@middevon.gov.uk)

Public Wi-Fi is available in all meeting rooms.